

Arizona Department of Health Services Office for Children with Special Health Care Needs Children's Rehabilitative Services Administration	Effective Date: 03/01/2007 Last Review Effective Date: 02/13/2008
SUBJECT: Medical and Utilization Management	SECTION: MM/UM 1.10

SUBTITLE: CRSA Clinical Practice Guidelines Review

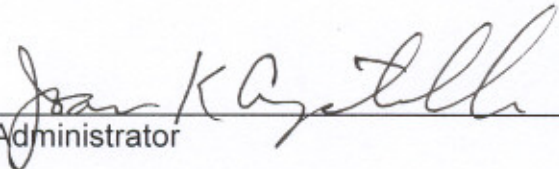

POLICY:

It is the policy of the Children's Rehabilitative Services Administration (CRSA) to review the CRSA Clinical Practice Guidelines, at a minimum, on an annual basis.

PROCEDURE:

- 1) Annually, the CRSA Medical Director reviews, revises, and makes recommendation for new CRSA Clinical Practice Guidelines.
- 2) A literature search is conducted to support the revision and development of CRSA Clinical Practice Guidelines.
- 3) The CRSA Medical Director uses his/her discretion to seek professional sub-specialist recommendation and review of the CRSA Clinical Practice Guidelines.
- 4) Input is sought from the Children's Rehabilitative Services (CRS) Contractors regarding revision and development of the CRSA Clinical Practice Guidelines.
- 5) The CRSA Medical Director incorporates recommended changes to the applicable CRSA Clinical Practice Guidelines.
- 6) As determined necessary by the CRSA Medical Director, new and revised CRSA Clinical Practice Guidelines are forwarded to the CRSA Chief Financial Officer for cost analysis.
- 7) The revised guidelines are presented to the CRS Medical Management/Utilization Management (MM/UM) Committee for approval and subsequently to CRSA Executive Committee for final approval.
- 8) New and revised CRSA Clinical Practice Guidelines are presented at the CRS Contractors Medical Directors/Administrators meeting and are updated on the CRS Web site.

- 9) CRSA requires CRS Contractors to disseminate new and revised CRSA Clinical Practice Guidelines to their providers per CRS Contractors Policy and Procedural Manual, Chapter 11.0.
- 10) CRSA monitors the CRS Contractors' process for dissemination and implementation of CRSA Clinical Practice Guidelines during the annual administrative review.

Approved:	Date:
 CRSA Administrator	<u>2/18/08</u>
 CRSA Medical Director	<u>2/19/08</u>